

SHRI RAM COLLEGE OF COMMERCE
Post Graduate Diploma in Global Business Operations
(GBO)

Examination Forms (OBE) Jan. 2021 for Semester-I
Notice

24 December, 2020

The students of the Semester I, Ex-Students, Students having ER and Students appearing for improvement, of PG Diploma in Global Business Operations must fill the Examination Form (Attached as a separate word file) and mail it at exam.gbo@srcc.du.ac.in **in pdf format** latest by 5:00 PM of 03 January, 2021(Sunday)

Subject of the email:

The subject of the Email should be given as **Jan. 2021 Exam Form_ Class Roll No. Semester I_Name** [For example, if your roll number is 57 and your name is Ramesh Kumar, the subject should be Jan. 2021 Exam Form_57_Sem I_Ramesh Kumar].

Amount of fees (for those who have not paid):

The examination fee payable for Semester I is Rs. 1,510.

Process for payment of fee:

The Examination Fee should be paid online through payment gateway from the Tab "Online Payments" at the College Website Homepage. While making payment, the candidate should select "**Others**" in the Tab "**Process For**" and write narration Examination Fee GBO Semester I Jan. 2021 in Tab **Others (Please Specify)**.

Instructions/Relevant points to be noted while filing the examination forms:

1. The candidates are advised to copy/paste his/her latest photograph and scanned signature in the given column in the Exam Form.
2. **The information mentioned in each page of the word file of the examination form (as available in the word file for you) must be there on the same page of the PDF file of the examination form, i.e. the form which you will send back to us.**
3. *Payment of examination fees only for those who have not paid:*
Those who have already paid the Examination fees are not required to submit the fees again. Further, if examination fee has already been paid, there is no need to attach any proof of payment.
4. *No requirement of any printer to fill the examination form:*
The form is available in the word format, you are required to download it, fill it and attach your photo and scanned signature in .jpg format (or any other eligible format) at the respective places in the form and send it back to us in the pdf format.
5. *Qualifying examination information:*
While filing point 10 of the examination form, if regular students are appearing in Sem I examination, they shall fill the details of their Graduation examination and non-regular

students shall fill the details of their Sem I examination as well as Sem III examination in case they are appearing in ER and for improvement.

6. Do not send the repeated file.

Note:

1. In case of discrepancy, if any, the rules/information mentioned by the University shall prevail.
2. Please refer www.du.ac.in as well as www.srcc.edu regularly for latest updates related to Jan. 2021 Examinations.
3. Contact Dr. Alok Kumar, Deputy Superintendent, GBO Examination, Jan. 2021 for any clarification at kumarnalok@gmail.com.

Alok Kumar
24-12-2020

(Dr. Alok Kumar)
Deputy Superintendent
GBO Examination Jan. 2021

Simrit Kaur

(Prof. Simrit Kaur)
Principal